

# ENROLMENT

Mangaroa School is a popular school and the Board of Trustees is limited in the number of places it is able to offer students as a consequence of operating an enrolment scheme. All children wishing to be considered for enrolment should complete an enrolment form and lodge it with the school office as early as possible. This applies to children living in-zone and out of zone.

The order of priority for students is:-

## **Home Zone Enrolments**

All students who live within the home zone described later shall be entitled to enrol at the school. Proof of residence within the home zone is required.

## **Out of Zone Enrolments**

Twice a year the Board will determine the number of places likely to be available in the following year for enrolment of students who live outside the home zone.

The board will operate two enrolment periods:

1. January – June
2. July – December

A date by which enrolments for entry during each period must be received follows and will also be published in the Upper Hutt Leader.

Applications for out of zone enrolment will be processed in the following Ministry of Education defined order of priority:-

### **First Priority**

This priority category is not applicable at Mangaroa School because the school does not run a special programme approved by the Ministry of Education.

### **Second Priority**

Will be given to applicants who are siblings of current students.

### **Third Priority**

Will be given to applicants who are siblings of former students.

### **Fourth Priority**

Will be given to applicants who are children of board employees.

### **Fifth Priority**

Will be given to all other applicants.

If there are more applicants in the second, third, fourth or fifth priority groups than there are places available, selection within the priority group will be by a ballot. Parents will be informed of the date of any ballot.

Applicants seeking second or third priority status will be required to give proof of a sibling relationship.

If the number of applicants exceed places available, those students unsuccessful after the ballot will be placed on a priority waiting list should places later become available.

## **IMPORTANT DATES FOR ENROLMENTS:**

### **Ballot for the next year**

October (TBA in UH Leader) Enrolments for entry close  
October (TBA in UH Leader) Ballot held  
October 31<sup>st</sup> per year Successful Applicants Notified by this date

The Mangaroa School home zone is:-

- To the north – the intersection of Parkes Line Road and Maymorn Road
- To the west – the top of Mangaroa Hill Road and the top of Wallaceville Road
- To the south – Johnson's Road, Whitemans Valley

The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. This means if you currently live at an in-zone address but move to an out of zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school of right.

The Ministry of Education has advised that parents should be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary eg.

- Renting accommodation in-zone on a short term basis.
- Arranging temporary in-zone board with a relative or friend
- Using the in-zone address of a relative or friend with no intention of living there on an ongoing basis.

If after a student has been accepted, but before attendance begins, the board has reasonable grounds for believing that a given in-zone address will not be a genuine ongoing living arrangement, the board may withdraw any offer of a place which it may have made on the basis of the given address.

After attendance has begun, if the school learns that a student is no longer living at the in-zone address given at the time of application for enrolment, or has not lived at that address on an ongoing basis, and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of unfairly gaining priority in enrolment in the school, then the board may review the enrolment. Unless the parents/caregivers can give an explanation which is satisfactory to the board within 10 days, the board may annul the enrolment. This course of action is provided for under section 110A of the Education Act 1989.

Please note all in-zone students should have their application for enrolment in by the closing date to guarantee an immediate place.

A copy of this information will be given to all parents applying to enrol their child. A signed copy will be attached to each application for enrolment. Please note that by signing this information you are indicating that you understand the zoning status and are making a true declaration of in-zone/out-of-zone status.

Signed (parent/caregiver): \_\_\_\_\_ Date: \_\_\_\_\_